

The PumpHouse Theatre

Venue Hire Rate Card



1 January 2027 to 31 December 2027
All charges listed are exclusive of GST

VENUE HIRE

Single Day Hire (min. 4 hours)

For one-off events. All-inclusive hourly rate. Includes box office staff, ticket scanning, a venue supervisor, venue technician, two ushers, all available equipment and all available venue spaces. A minimum hire period of four hours applies to all single day hirers.

	Community Rate	Professional Rate
Genevieve Becroft Auditorium	\$275 per hour	Add 25%
Outdoor Amphitheatre	\$225 per hour	Add 25%
Coal Bunker Studio	Not available	Not available

Multi Day Hire or Dry Hire

Includes box office staff only. Technical assistance and Front of House staff are available on request for a fee. Clients must provide a Health and Safety plan and assign a Health and Safety supervisor who remains on site at all times.

	Community Rate		Professional Rate
	Non-Performance Day	Performance Day	
Genevieve Becroft Auditorium	\$375 per day	\$420 per day	Add 25%
Outdoor Amphitheatre	\$150 per day	\$195 per day	Add 25%
Coal Bunker Studio (limited availability)	\$70 per day	\$115 per day	Add 25%
Full Venue Buy-Out (e.g. film/tv)	-		\$5,000 per day

(*) Additional charges may apply if there are multiple performances on one day

Venue Staff	Community Rate	Professional Rate
Front of House Manager & two ushers	\$120 per hour	Add 25%
Venue Technician	\$55 per hour	Add 25%
Venue Supervisor	\$55 per hour	Add 25%
Ushers (runtime plus one hour)	\$35 per hour	Add 25%

Venue Equipment	Community Rate	Professional Rate
Wireless Microphone	\$20 per day	Add 25%
Projector	No Charge	No Charge
Followspot	No Charge	No Charge
Piano Maintenance Contribution	\$100 per production	\$125 per production
Piano Tune	\$200	\$200

TICKETING CHARGES

Inside/Producer Charges

Paid Tickets	\$2.40 per ticket
Comp Tickets	\$2.00 per ticket
School/Education Groups	\$1.10 per ticket

Additional Performances per day	\$45 per performance
Free/Donation/Koha Events	\$325 per performance
No audience events (e.g. filming)	\$100 per day

Patron Charges

Booking Fee	\$6.00 per booking
Card Processing Fee	2.5% per (online & phone)

Optional Marketing Assistance

We can help you get a great deal on marketing services from our preferred suppliers, including:

- DL Flyers
- A6 Flyers
- 1800x1200 corflute (suitable for roadside or at The PumpHouse)
- A0 corflute (suitable for The PumpHouse courtyard)
- NZ Herald, Channel Magazine or Rangitoto Observer Advertising
- Paid Social Media

For a quote or to discuss options, please contact meg@pumphouse.co.nz